



Vacancy Notice

Job Title: Executive Director

Job Location: 65 Billerbeck Street, New Oxford, PA 17350

Located along the Mason-Dixon Line in southcentral PA, Adams County residents enjoy a small town atmosphere with nearby access to urban hubs. Gettysburg, the county seat, is located just 39 miles south of Harrisburg, the state capital. The outer suburbs of Washington, DC and Baltimore are within an hour's drive from many communities.

Selection Timeline:	Position Opens:	Friday, June 29, 2018
	Position Closes:	Friday, September 14, 2018
	Interviews:	October 2018
	Start Date:	January 2019

Job Type: Full-Time

Compensation: Competitive

Position Description

Lincoln Intermediate Unit 12 (IU 12) is a regional educational service agency that serves 25 school districts and other educational entities in Adams, Franklin and York counties in central southern Pennsylvania. The agency employs 1250 full and part time staff and has an approximate budget of \$140 million. The agency provides comprehensive school services to its customers.

Candidate Qualifications

The successful candidate will have demonstrated leadership experience with a complex service organization and will possess the following entrepreneurial, leadership, managerial and personal characteristics:

- Demonstrated administrative leadership
- Astute understanding of the challenges and issues public school districts face and a passion for their resolution
- Demonstrated visionary leadership
- Demonstrated knowledge of the political process at the regional and state levels
- Demonstrated capacity to manage and lead in a data driven environment
- Proficiency with the power and use of technology
- Demonstrated sound knowledge of budgeting and finance
- Ability to work with business partners
- Understands the social enterprise (entrepreneurial and business environment)
- A team player and team builder
- Strong interpersonal and communications skills
- Ability to build strategic partnerships and networks
- Demonstrated ability to plan strategically and implement those plans

Additional selection criteria information found [here](http://bit.ly/liuattributes) (<http://bit.ly/liuattributes>)

Professional Qualifications

- Shall hold a Pennsylvania Letter of Eligibility – proof of qualification to serve as an Intermediate Unit Executive Director as defined by Pennsylvania Code 49.142. **Out of State Candidates-** See Qualifications [here](http://bit.ly/liuoutofstate) (<http://bit.ly/liuoutofstate>)
- Shall hold an earned doctorate (preferred) or an earned masters + 40 hours graduate study in Education (required)

Apply

Send or email a letter of introduction, vita, three letters of recommendation, and documentation for the Pennsylvania Letter of Eligibility to: Don Stevens + Associates, 109 South Heatherstone Drive, Sun Prairie, WI 53590. A concise candidate questionnaire will be emailed to every candidate to be completed, signed and returned to Don Stevens.

Contact Don Stevens: Email: dsaassociates82176@gmail.com Phone: 608-697-3460